



14 July 2020

Dear Parents/Carers

We are delighted that we will be opening to all students in September and would like to share our Autumn Term plans with you.

## Autumn Term

### Opening

The Academy will re-open for students in **all years** on **Wednesday 2 September**.

### Zones and Bubbles

Students in Years 9,10 and 11 will remain in year group bubbles for all teaching, and students in years 7 and 8 will be taught in class bubbles. They will be allocated their own teaching areas, outside spaces and entrance and there will be some adjustment to lunchtime and their departure times. In addition, we ask students not to arrive in the Academy before 8.25 am since we cannot supervise children in a variety of zones before the academy day.

Year	Zone	Classrooms	Entrance
11	Art and DT	CS1 - 6, BR1, BR2	Art
10	Humanities	AT1 - 5, EA6	Atrium fire exit (via Student entrance or back gate)
9	Maths and MFL	BK 1,3 - 8 and WW2	Student entrance
8	Science	EA1 - 5 and AW4	Main foyer
7	English	R661 - 4, AW2,AW3	Back doors

### Lunch and Break Arrangements

Break will be taken in zone areas with the whole group outside whenever possible. Snacks will be available for preorder.

Lunch for Year 7 will be before period 4 and delivered to their zone. They will spend lunchtime outside whenever possible.



Headteacher: Mr M Whittingham BSc PGCE AST PGC MEd NASENCO NPQH

City Learning Trust is limited by guarantee, registered in England and Wales, with Registered Company Number 7746461.

Registered office: High Lane, Burslem, Stoke on Trent, ST6 7AB. VAT Registered Number:141 4134 56.

Year 8 and 9 will have lunch before period 4. In wet weather, Year 8 will use the hall and Year 9 will use the Sports Hall. Preordered food will be collected from the dining room which will be split into 2 distinct halves for each year group.

Year 10 and 11 will have lunch after period 4. In wet weather, Year 11 will use the hall and Year 10 will use the Sports Hall. Preordered food will be collected from the dining room which will be split into 2 distinct halves for each year group.

In the time between the two lunch sittings, all lunch areas will be thoroughly cleaned. In order to facilitate these lunch arrangements, we propose adjusting the finish time on Wednesdays to 2.40 pm. Please contact the Academy if you have any feedback on this proposal.

### Water

Students should arrive at the Academy with their water bottles filled for the morning. We only have 2 areas with water dispensers so students will be able to refill their bottles at lunchtime only when we can control hygiene measures required for the water dispensers.

### Equipment

Sharing of equipment should be avoided. With this in mind, we ask you to ensure you have purchased everything your child will need to attend the Academy with a full complement of equipment in September. It will be more important than ever that this equipment remains fully stocked for each child and we ask for your support with this throughout the year. Each child requires the following equipment daily:

- Black/blue pens
- Green pens
- Pencils
- Rubber
- Ruler
- Pencil sharpener
- Pencil crayons
- Safe scissors
- Glue stick
- iPad (fully charged)



Headteacher: Mr M Whittingham BSc PGCE AST PGC MEd NASENCO NPQH

City Learning Trust is limited by guarantee, registered in England and Wales, with Registered Company Number 7746461.

Registered office: High Lane, Burslem, Stoke on Trent, ST6 7AB. VAT Registered Number:141 4134 56.

## Safety

On their return to the Academy, students will receive a further updated session to share our systems which are in place for the reduction of the risk associated with Covid-19 transmission. Within their bubbles, social distancing will not be essential for students but we will ask students not to make physical contact with other students and not to share equipment. We will also promote good cough and sneeze hygiene with the '*Catch it, Bin it, Kill it*' instructions. Students will be expected to sanitise their hands frequently throughout the day. The precautions we have put in place to mitigate risk have become part of the Academy expectations and are now included in the Behaviour Policy which can be seen on our website.

## Shared spaces

Wherever classrooms and other spaces are used by students from different zones (only ever at different times) they will be cleaned between sessions. Years 7, 8 and 11 will share the main student toilets and Years 9 and 10 will share the unisex toilets. A cleaning team will be on site throughout the day maintaining clean toilet areas at all times.

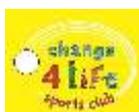
## Curriculum

All students will receive the full curriculum they would have received in normal circumstances. There will be some adjustments to the delivery of the content since not all students will have lessons in specialist rooms. There are also some adjustments to teaching groups in new Year 8; these are temporary groups to enable the year group to be taught in class bubbles. Year 7 will initially be taught in mixed ability house groups.

We have planned a flexible curriculum in all subjects from September. This will enable teachers to respond quickly to ongoing informal assessment of the students and ensure that no child is disadvantaged and all students are able to make good progress.

## P.E.

The PE curriculum will continue in a modified format. Our PE team have planned a series of lessons that enable students to participate without changing into their PE kit; they will only need to change into trainers. During the first 3 weeks, we will consider ways to use the changing facilities safely with the intention of providing these for the students later in the term. We will not do this until we are confident we can mitigate the risks for students and staff in these areas.



Headteacher: Mr M Whittingham BSc PGCE AST PGC MEd NASENCO NPQH

City Learning Trust is limited by guarantee, registered in England and Wales, with Registered Company Number 7746461.

Registered office: High Lane, Burslem, Stoke on Trent, ST6 7AB. VAT Registered Number:141 4134 56.

## Uniform

Government guidance has suggested school uniform will not need to be cleaned any more frequently than previously. In September, we will return to full school uniform and our uniform suppliers have made a variety of arrangements to support the purchase of uniform. The details of this can be found on their websites:

- Smart Uniform: <https://www.smartacademyuniform.co.uk>
- Clive Mark: <https://www.clivemark.co.uk>
- School's In: <https://www.schoolsinuniform.co.uk/product-category/trentham-academy/>

They are operating under reduced hours and a combination of appointment and online sales, therefore I would recommend an early visit to purchase all uniform ready for September. Formal black leather shoes are also required and shoes which resemble a trainer or made of canvas will not be acceptable. Please click on the following link to see our uniform guide on our website where you can also find the most up-to-date offers from our uniform suppliers:

<https://www.trenthamacademy.co.uk/parentscarers/uniform-standards/>

## Piercings and Hair styles

Our expectations regarding piercings and hair styles remain unchanged but can I gently remind you that nose piercings are not permitted in the Academy and earrings should be a single small plain stud only. Anything contrary to this will have to be removed by the student. Please ensure that students are aware of this so that they are not disappointed on return to the Academy in September. Can I also remind parents that hair colours should be natural only. Hairstyles with lines cut in, as shown in our uniforms standards link above, are not acceptable.

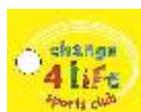
If you are in any doubt about aspects of our Uniform Policy, please do not hesitate to contact the Academy using our email address [Trentham@Trenthamacademy.co.uk](mailto:Trentham@Trenthamacademy.co.uk) and we will be very happy to help and support you. This will be monitored periodically during the summer closure.

## Attendance

The Government has been clear in their expectation that all compulsory school age children must return to school in September. As such, all our attendance protocols will be back in place.

## Punctuality

As with the note above, a key part of positive attendance patterns is punctuality. If your child arrives late to school, the normal discipline protocols will be enacted in September.



Headteacher: Mr M Whittingham BSc PGCE AST PGC MEd NASENCO NPQH

City Learning Trust is limited by guarantee, registered in England and Wales, with Registered Company Number 7746461.

Registered office: High Lane, Burslem, Stoke on Trent, ST6 7AB. VAT Registered Number:141 4134 56.

### Free School Meals

From 2nd September, there will be no further provision directly to you if your child/ren is in receipt of Free School Meals; this will revert to the normal school provision. As mentioned before, please ensure that the Academy has your email address so that you receive the 6-week voucher in place directly from the Government.

### Visiting the site

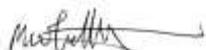
Can I remind you that we will continue to keep the number of visitors to site at a minimum for the foreseeable future. This means that no parents or carers will be able to come on to the Academy site unless they are explicitly invited to do so. If you need to speak to any member of the Academy staff, please contact the reception or use our email address to initiate that conversation.

### Finally

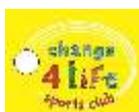
We have written to you separately about our arrangements for summer induction and we hope your child is able to attend. We recognise that not all children will be available during the summer break and we would like to reassure you that on Wednesday, 2 September further induction activities will take place. This day will be focused on ensuring the Year 7 students are settled and allow them opportunities to make new friends.

I offer my warmest wishes to you and your families for your continued well-being and I look forward to welcoming students to the Academy in September. I hope you have a restful break.

Yours sincerely



**Mike Whittingham**  
Headteacher



Headteacher: Mr M Whittingham BSc PGCE AST PGC MEd NASENCO NPQH

City Learning Trust is limited by guarantee, registered in England and Wales, with Registered Company Number 7746461.

Registered office: High Lane, Burslem, Stoke on Trent, ST6 7AB. VAT Registered Number:141 4134 56.